

DONATION FORM



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I wish to support

- ☐ Vice-Chancellor's Discretionary Fund
- ☐ A college*
- ☐ A museum*
- ☐ Other:

*please specify

Please check all that apply:

- ☐ I wish to remain anonymous
- ☐ My company will match my gift (appropriate form enclosed)

My legacy to Oxford

If you are considering leaving a gift to the University in your will, and would like to speak to our Legacies Officer, please tick the box. ☐



Boost your donation by 25% with Gift Aid (UK taxpayers only)

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☐ I would like the University of Oxford Development Trust Fund to treat this donation (and any other donations I may make from this date of declaration until I notify you otherwise) as a Gift Aid donation. I understand that if I pay less Income Tax and/or Capital Gains tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

Keep in touch

If you would like to receive emails about the impact of your gift, and similar fundraising appeals, please provide your preferred email address:

.....

Contact details (if different from above)

Title: First name: Surname:

Address:

..... Postcode:

Telephone:

Signature:

Date:

I confirm my instructions above.

We are committed to treating our donors with the highest level of care and respect: our Donor Charter provides more information about how we will treat you, your donation and your data. Visit giving.ox.ac.uk/donor-charter to read our Donor Charter.

To donate by post, please complete this form and return to:
University of Oxford Development and Alumni Engagement,
Wellington Square, Oxford OX1 2JD

You can make a gift online now at:

giving.ox.ac.uk

T +44 (0)1865 611530 F +44 (0)1865 611531

E giving@dae.ox.ac.uk www.development.ox.ac.uk

Regular Gift

I would like to make a regular gift of:

£20: ☐ £50: ☐ £100: ☐ Other:

Monthly: ☐ Quarterly: ☐ Annually: ☐

Starting on 01/ / until further notice

(please allow three weeks before the first payment is taken)

Bank/Building Society name:

Account Number:

Bank Sort Code:



INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY:

Please pay Direct Debits to the University of Oxford Development Trust from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the University of Oxford Development Trust and, if so, details will be passed electronically to my Bank or Building Society.

Service User Number 430475

Single Gift

I would like to make a single gift of:

£50: ☐ £100: ☐ £200: ☐ £300: ☐ Other:

Please make cheques payable to:

University of Oxford Development Trust Fund

I enclose a Cheque: ☐ CAF Cheque: ☐

I wish to pay by Visa: ☐ Mastercard: ☐

Name on card:

Card no.

Expiry date: Start date (if applicable):

Thank you for your support



Registered with
**FUNDRAISING
REGULATOR**

Continue overleaf for
Privacy Notice



THANK YOU FOR YOUR SUPPORT



Leaving a legacy

Remembering the collegiate University in your will can make a contribution for generations to come by supporting gifted students through scholarships or bursaries, funding vital research, or providing new facilities and resources for students, researchers and the wider community.



Privacy Notice

How we use your data

The personal data you provide on this form will be used by the University of Oxford to process your donation in accordance with our contractual and legal obligations, and to meet our legitimate interest of alumni and supporter engagement, fundraising and stewardship. We will use your data to: record information about your giving, including any gift agreements, memberships, or correspondence relevant to your donation; communicate with you about the impact of your donation and other appeals that may be of interest to you; record and update contact details and mailing preferences; record your preferences regarding the external reporting of your donation; and record information about your willingness and capacity to support our charitable objectives, which may be provided by you or from information in the public domain.

Who has access to your data

The data you provide will be stored and shared across the collegiate University of Oxford, including with its relevant clubs and societies if appropriate, in accordance with the University's policies and procedures via our shared relationship management system. You have the right to object to the processing of your personal data at any time. The University and participating colleges are both "data controllers", meaning you can contact either the University or your college if you have questions about your data. We may also need to share it with third parties supporting the processing of your transaction. We will only do this in appropriate circumstances, for specified purposes, by secure means, using the minimum amount necessary, and with the relevant data sharing agreements in place. We do not and will not sell your data.

How long we keep your data

We consider our relationship with our donors, supporters and alumni to be lifelong and we will retain most of your data indefinitely unless you request otherwise.

Your rights

You have the right to opt out of direct marketing at any time. You also have the right to request access to and correction or erasure of your data; to request transfer of your data to another party; or to object to the processing of your data or request that such processing is restricted. For full details on how we treat your information, including your rights, please see our Privacy Notice at www.development.ox.ac.uk/privacy-notice or you can request a hard copy from our Database team. If you would like to exercise your rights, opt-

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Direct Debit Guarantee

- This Guarantee is offered by all banks and builds societies that accept instructions to pay Direct Debits.
- If you request University of Oxford Development Trust (OUDT) to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If there are any changes to the amount, date or frequency of your Direct Debit, OUDT will notify you ten (10) working days in advance of your account being debited or as otherwise agreed.
- If an error is made in the payment of your Direct Debit, by OUDT or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when OUDT asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Charitable Status

All gifts are processed by the University of Oxford Development Trust Fund (OUDT). Your kind gift will be held in the specific OUDT fund whose purposes most closely correspond to the area you wish to support and shall then be applied in accordance with the purposes of the relevant fund. Details of the funds can be found at www.admin.ox.ac.uk/trusts/oudt. Wishes expressed shall not give rise to new trusts or other legally binding obligations.

The objects of OUDT are to procure, assist and secure the advancement of education, learning, teaching, scholarship and research at or in connection with the University of Oxford, its colleges and societies. OUDT is administered by the University and established for a special purpose in connection with the University. It is therefore an exempt charity for the purpose of charity legislation. As such, it has full charitable status; albeit it is exempt from the requirement to register as a charity with the Charity Commission, and therefore does not have a Charity registration number. OUDT's HMRC reference number is XN80595.