



Adding to your existing will

If you have already made a will, you can add a beneficiary to it by means of a codicil. The example wording below can be used by you or your solicitor to amend your existing will.

To make a gift to a college, please contact their Development Office, or the address below, to confirm the college's correct title.

An example codicil

I: [Name]
of
..... Postcode [Address]

declare this to be a (first/second) codicil to my Will dated

In addition to any legacies given in my Will I give to The Chancellor Masters and Scholars of the University of Oxford the sum of £.....(or % share of my residuary estate/specific item) to be used forand I declare that the receipt of the Registrar or other duly authorised officer shall be a full and sufficient discharge to my Executors. In all other respects I confirm my Will and any other codicils to it.

Signed Date

Witnessed by: (Two witnesses are needed in England, Wales and Northern Ireland; one witness in Scotland.)

1. Signature	2. Signature
Name	Name
Address	Address
.....
Occupation	Occupation
Date	Date

LEGACIES OFFICER

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