

Donation Form



Regular Gift



I would like to make a regular gift of:

☐ £10 ☐ £25 ☐ £50 ☐ £100 ☐ Other: £

☐ Monthly ☐ Quarterly ☐ Annually

Starting on 01/ / until further notice

(please allow three weeks before the first payment is taken)

Bank / Building Society name:

Account Number:

Branch Sort Code:

Service User Number: 430475

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY: Please pay Direct Debits to the University of Oxford Development Trust from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the University of Oxford Development Trust Fund and, if so, details will be passed electronically to my Bank or Building Society.

Single Gift

I would like to make a single gift of:

☐ £25 ☐ £50 ☐ £100 ☐ £1,000 ☐ Other: £

Please make cheques payable to

University of Oxford Development Trust Fund

☐ Cheque ☐ CAF Cheque

☐ Visa ☐ Mastercard

Name on card:

Card Number:

Expiry Date: / Start Date (if applicable): /

Boost your donation by 25p of Gift Aid for every £1 you donate (UK taxpayers only) *giftaid it*

☐ I would like the University of Oxford Development Trust Fund to treat this donation (and any other donations I may make from this date of declaration until I notify you otherwise) as a Gift Aid donation. I understand that if I pay less Income Tax and/or Capital Gains tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

I wish to support

- ☐ The University's Greatest Need
- ☐ A college:
- ☐ A faculty/department:
- ☐ A garden/library/museum:
- ☐ Another area:

Please check all that apply:

- ☐ I wish for my gift to remain anonymous
- ☐ My company will match my gift and I enclose my company's form

My Details

Title: First Name: Surname:

Address:
..... Postcode:

Telephone: Alumni card no. (if available):

Matriculation year (if applicable):

If you would like to receive emails about the impact of your gift, please provide an email address:

.....

My legacy to Oxford

If you are considering leaving a gift to the University in your will, please let us know.

☐ Please send me more information about making a gift in my will.



Signature: Date:

✉ To donate by post, please complete this form and return to:
The University of Oxford Development Office,
Wellington Square, Oxford, OX1 2JD United Kingdom.

🌐 Donate online: www.development.ox.ac.uk/donate
✉ enquiries@devoff.ox.ac.uk ☎ +44 (0)1865 611530

Thank you for your support



Registered with
**FUNDRAISING
REGULATOR**

**Continue overleaf
for Privacy Notice**



Thank you for your support



Legacies to Oxford

Through the centuries, legacies and bequests have played a vital part in Oxford's success. Almost every part of the collegiate University has benefited from gifts in the wills of alumni, friends and supporters. A gift in your will could help support the University as a whole, a specific college or an aspect of University life with which you have a particular affinity.

Privacy Notice

How we use your data

The personal data you provide on this form will be used by the University of Oxford to process your donation in accordance with our contractual and legal obligations, and to meet our legitimate interest of alumni and supporter engagement, fundraising and stewardship. We will use your data to: record information about your giving, including any gift agreements, memberships, or correspondence relevant to your donation; communicate with you about the impact of your donation and other appeals that may be of interest to you; record your updated contact details and mailing preferences; record your preferences regarding the external reporting of your donation; and record information about your willingness and capacity to support our charitable objectives, which may be provided by you or from information in the public domain.

Who has access to your data

The data you provided will be stored and shared across the collegiate University of Oxford, including with its relevant clubs and societies if appropriate, in accordance with the University's policies and procedures via our shared relationship management system. You have the right to object to the processing of your personal data at any time. The University and participating colleges are both "data controllers", meaning you can contact either the University or your college if you have questions about your data. We may also need to share it with third parties supporting the processing of your transaction. We will only do this in appropriate circumstances, for specified purposes, by secure means, using the minimum amount necessary, and with the relevant data sharing agreements in place. We do not and will not sell your data.

How long we keep your data

We consider our relationship with our donors, supporters and alumni to be lifelong and we will retain most of your data indefinitely unless you request otherwise.

Your rights

You have the right to opt-out of direct marketing at any time. You also have the rights to request access to and correction or erasure of your data; to request transfer of your data to another party; or to object to the processing of your data or request that such processing is restricted. For full details on how we treat your information, including your rights, please see our Privacy Notice at www.development.ox.ac.uk/privacy-notice or you can request a hard copy from our Database team. If you would like to exercise your rights, opt-out, or are dissatisfied with the way we have used your information, please contact us at database@devoff.ox.ac.uk or telephone +44 (0)1865 611530. You may also contact our Data Protection Officer at dpo@ox.ac.uk. If you remain dissatisfied, you may lodge a complaint with the Information Commissioner's Office at: <https://ico.org.uk/concerns/>

Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If you request University of Oxford Development Trust (OUDT) to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If there are any changes to the amount, date or frequency of your Direct Debit, OUDT will notify you ten (10) working days in advance of your account being debited or as otherwise agreed.
- If an error is made in the payment of your Direct Debit, by OUDT or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when OUDT asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Charitable Status

All gifts are processed by the University of Oxford Development Trust Fund (OUDT). Your kind gift will be held in the specific OUDT fund whose purposes most closely correspond to the area you wish to support and shall then be applied in accordance with the purposes of the relevant fund. Details of the funds can be found at www.admin.ox.ac.uk/trusts/oudt. Wishes expressed shall not give rise to new trusts or other legally-binding obligations.

The objects of OUDT are to procure, assist and secure the advancement of education, learning, teaching, scholarship and research at or in connection with the University of Oxford, its colleges and societies. OUDT is administered by the University and established for a special purpose in connection with the University. It is therefore an exempt charity for the purpose of charity legislation. As such, it has full charitable status; albeit it is exempt from the requirement to register as a charity with the Charity Commission, and therefore does not have a Charity registration number. OUDT's HMRC reference number is XN80595.